

# **Manor Fields Association**

## **Minutes of Committee Meeting held on 4 November 2016**

### **Present**

Angela Fookes, Adam Barnes, Peter Passmore, Dennis Hooper, Chris Hill, and Brendon Weager.

Apologies were received from Karen Czernik, Liz Foster, and Lee Shaw.

The minutes of the previous meeting were agreed.

### **Risk Assessment**

Lee had reported that he was waiting for Ruth to suggest a date for a meeting with himself and Jamie to approve the necessary tree work.

Chris and Brendon will try to remove the batbox before it falls off the tree.

The gates into the fields have been Sandtexed by Chris and Peter, and the legs of the noticeboard treated by Angela and Dave.

The notice-board doors need some TLC. One of our volunteer assistants is known to be good with woodwork and will be asked if he is willing to help.

### **Finance**

The current balance is £5953.14 including the recent round of donations and the profit from the dog event.

### **Charitable Status**

We are now a Charitable Incorporated Organisation. A new bank account for Manor Fields Association, instead of The Manor Fields Association, is being set up. The constitution of the new CIO was put to the meeting, and was approved unanimously.

Adam suggested that we send a Christmas card to all previous members and immediate neighbours of the fields giving them the new details and informing them that the website is being adapted to accept electronic donations in future. A returnable slip inside will invite everyone to apply for membership of the new charity.

Angela has spoken to the solicitor dealing with the transfer of the fields to the new charity. The land registry transfer needs a valuation, and that is at present being investigated.

Once all these changes have been approved, we need to ask the Charity Commission to close the old charity.

### **Dog event**

Huge thanks were given to Brendon for organising this, and to everyone who assisted with the preparations and on the day. All activities appeared to make more profit than the previous year. Various suggestions were made for improvements at future events, including expanding the games area and moving it away from the cakes and drinks, also expanding this into a 'cafe

area' with more seating. The Portaloo, though expensive to hire, was well-used and probably encouraged people to stay longer at the event. It should be considered again for any future event. The total profit from this year's event was about £520.

### **Drains**

Drainaid, subcontractors to Yorkshire Water, have informed us that they need to clean and reline all the storm drains around Netherleigh Road and across the fields. They have been given our permission to access our premises and are currently engaged in this work.

### **Website and Facebook page**

Adam is updating the website to include details of the new charity and will include facilities for electronic donations once the new bank details are known.

### **Any other business**

None

### **Next Meeting**

26<sup>th</sup> January, to be followed by seasonal nibbles.